

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SAN BERNARDINO  
PROSPECTIVE CIVIL GRAND JURY NOMINEE  
STATEMENT OF QUALIFICATIONS**

Please print or type.

NAME: \_\_\_\_\_  
LAST, FIRST MIDDLE MAIDEN

STREET ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_

<b><u>QUALIFICATIONS:</u> (Penal Code §893)</b>	<b>YES</b>	<b>NO</b>
I am a citizen of the United States.	<input type="checkbox"/>	<input type="checkbox"/>
I am 18 years of age or older.	<input type="checkbox"/>	<input type="checkbox"/>
I have been a resident of San Bernardino County for at least one year.	<input type="checkbox"/>	<input type="checkbox"/>
I am in possession of my natural faculties; I am of ordinary intelligence and of sound judgment and fair character.	<input type="checkbox"/>	<input type="checkbox"/>
Are you presently serving as a trial juror in any court of this state?	<input type="checkbox"/>	<input type="checkbox"/>
Have you been discharged as a grand juror in any court of this state within one year prior to the date of this affidavit?	<input type="checkbox"/>	<input type="checkbox"/>
Have you been convicted of malfeasance in office, or any felony or other high crime?	<input type="checkbox"/>	<input type="checkbox"/>
Are you now serving as an elected public official?	<input type="checkbox"/>	<input type="checkbox"/>

**NOTE:** All applicants for nomination to the San Bernardino County Civil Grand Jury will be subject to some degree of investigation by an appropriate law enforcement agency relative to the statutory qualifications for service and any other information that may bear on the prospective applicant's ability and suitability as a Grand Juror.

Executed under penalty of perjury this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

(This form **must** accompany the application)

**PLEASE READ AND SIGN THE STATEMENT BELOW**

*I am aware that service on the San Bernardino County Civil Grand Jury is for a twelve-month period beginning January 1 through December 31 and that such service may require my attendance three days, and possibly up to a five days, per week. Reasonable absences (up to 12 days) are permitted.*

*I am also aware that I may be requested to participate in an orientation program for up to two weeks in the month of January. It must be understood there is not any provision under the law for compensation for the orientation program.*

*I am further aware that as compensation for my duties as a Grand Juror, I will be paid \$60.00 for each day of service and roundtrip car mileage at the current rate. Parking is provided.*

*I hereby state that I am capable of carrying out my duties as a member of the Civil Grand Jury and that I have no plans for extended vacation, travel, or business (more than 12 business days) which would prevent me from serving the required amount of time. I will not change residence outside the County of San Bernardino during my term as a Grand Juror.*

*I recognize that I have a duty to uphold and defend the Constitution of the United States and of California, and that my attendance and participation in good faith, in appropriate business attire, will be expected and may be required by the Foreperson of the Civil Grand Jury.*

*I, therefore, request my name be placed on the eligible list as a candidate for the Civil Grand Jury of San Bernardino County.*

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

Spouse's Employer:

LAST NAME: \_\_\_\_\_

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Service as a Grand Juror requires essential physical and mental functions to perform daily duties pursuant to Penal Code §893. The physical and mental demands described here are representative of those that must be met by Grand Jurors to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the Grand Juror is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; perform repetitive movements of hands or wrists. The employee is frequently required to lift items weighing up to ten (10) pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this job, the Grand Juror uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; observes and interprets people and situations; learns and applies new information and skills; performs highly detailed work; deals with changing deadlines, constant interruptions and multiple concurrent tasks; handles multiple competing demands while changing priority and focus on very short notice; interacts with others encountered in the course of work, including frequent contact with various agencies.

Work Environment

The employee works in an office environment where the noise level is usually quiet and may visit sites during the course of an investigation.

7. How do you evaluate your:

	<u>Good</u>	<u>Average</u>	<u>Poor</u>
General Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eyesight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Mobility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

As a result of a disability will you need to have accommodation in the interview process or the performance of the essential functions of Grand Jury service? ☐Yes ☐No

8. Are you related to or closely associated with any elected official(s) or public employee(s) within San Bernardino County? ☐Yes ☐No

If yes, please give name and explain relationship: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**9. EDUCATION**

Graduated from \_\_\_\_\_ High School in \_\_\_\_\_  
(City/State)

College/University Degree \_\_\_\_\_ from \_\_\_\_\_

Advanced Degree \_\_\_\_\_ from \_\_\_\_\_

Other Training: \_\_\_\_\_

**10. CLUBS/ORGANIZATIONS/COMMUNITY SERVICE:** List any civic, professional, service or social organizations in which you have served as a member. Indicate if you have served as an officer.

**Organization****Offices Held**

_____	_____
_____	_____
_____	_____
_____	_____

**11. EXPERIENCE** - Do you have experience with the following?

Research	yes <input type="checkbox"/>	no <input type="checkbox"/>	Program Evaluation	yes <input type="checkbox"/>	no <input type="checkbox"/>
Investigation	yes <input type="checkbox"/>	no <input type="checkbox"/>	Fiscal Matters	yes <input type="checkbox"/>	no <input type="checkbox"/>
Interviewing	yes <input type="checkbox"/>	no <input type="checkbox"/>	Legal Matters	yes <input type="checkbox"/>	no <input type="checkbox"/>

**12. WRITING ABILITY** - Do you have writing ability in the following areas?

Research	yes <input type="checkbox"/>	no <input type="checkbox"/>	Program Evaluation	yes <input type="checkbox"/>	no <input type="checkbox"/>
Investigation	yes <input type="checkbox"/>	no <input type="checkbox"/>	Fiscal Matters	yes <input type="checkbox"/>	no <input type="checkbox"/>
Interviewing	yes <input type="checkbox"/>	no <input type="checkbox"/>	Legal Matters	yes <input type="checkbox"/>	no <input type="checkbox"/>

**13. COMMUNICATIONS SKILLS** - Your degree of proficiency in English usage:

	<u>Good</u>	<u>Average</u>	<u>Poor</u>
Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you enjoy ☐ or dislike ☐ participating in group discussions?



**LAST NAME:** \_\_\_\_\_

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- 17.** Please outline your knowledge and understanding of the role and function of the Civil Grand Jury and the role and function of County government. (Attach additional sheets if necessary): \_\_\_\_\_

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- 18.** If you think you may be interested in being considered for the position of Foreperson of the Civil Grand Jury, please assist the Presiding Judge in the selection by summarizing your background, experience and why you believe you would be a good Foreperson. (Attach additional sheets if necessary): \_\_\_\_\_

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LAST NAME: \_\_\_\_\_

19. If you are contemplating any absences during this fiscal year of appointment which might interfere with your performance on the Civil Grand Jury, please indicate for what period of time. Please specify effective date and return date below:

Effective Date: \_\_/\_\_/\_\_\_\_ Return Date: \_\_/\_\_/\_\_\_\_

20. If you are employed, does your employer understand the nature of the duties of a Grand Juror and will he/she release you to full-time Civil Grand Jury service for the entire period the Jury shall be in session? YES ☐ NO ☐ Attach release verification from your employer. (CAUTION: Employers are not required to pay wages to citizens volunteering for service on the Civil Grand Jury.)

21. Are you willing to take the following oath or affirmation? Yes ☐ No ☐

I do solemnly swear (affirm) that I will support the Constitution of the United States and of the State of California and all laws made pursuant to and in conformity therewith, will diligently inquire into, and true presentment make, of all public offenses against the people of this state, committed or triable within this county, of which the Civil Grand Jury shall have or can obtain legal evidence. Further, I will not disclose any evidence brought before the Civil Grand Jury, nor anything which I or any other grand juror may say, nor the manner in which I or any other grand juror may have voted on any matter before the Civil Grand Jury. I will keep the Charge that will be given me by the court.

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To assist the Civil Grand Jury Selection Committee in its recommendation of the 30 names for the Civil Grand Jury Panel, it is requested that you summarize your background and employment experience below. In addition to the following information, resumes will be accepted. PLEASE TYPE OR PRINT.

PAST EMPLOYMENT: \_\_\_\_\_

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PRESENT EMPLOYMENT (If Applicable): \_\_\_\_\_

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**LAST NAME:** \_\_\_\_\_

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**EDUCATION:** \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**EXPLAIN YOUR EXPERIENCE IN:**

**1. GATHERING FACTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. ANALYZING DATA:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**3. REPORT WRITING:**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. COMMITTEE WORK (volunteer or paid):**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LAST NAME: \_\_\_\_\_

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**SAN BERNARDINO COUNTY  
SHERIFF-CORONER**



**AUTHORIZATION TO RELEASE INFORMATION**  
**(For Civil Grand Jury Applicants)**

As an applicant for a position on the San Bernardino County Civil Grand Jury, I am required to furnish information for use in determining my qualifications as set forth in the California Penal Code §893.

I authorize the release of any and all information you may have concerning me, including, but not limited to, information of a confidential or privileged nature, or any data or materials which have been sealed or understood to be withheld pursuant to any prior agreement or court proceeding involving disciplinary matters.

FOR APPLICANTS WITH PEACE OFFICER STATUS: I acknowledge that I have been advised that the records or information contained therein may be considered confidential under Penal Code §832.7 and therefore subject to discovery or disclosure only pursuant to a noticed motion under Evidence Code §1043 and thereby authorize the disclosure of all records to which, as an employee, the undersigned would have or did have access.

A photocopy of this release is to be considered as valid as an original.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**STATEMENT**

I understand that my name may be placed in nomination to be considered for membership on the San Bernardino County Civil Grand Jury. I am aware that such service may require three to five full days per week over a one-year period beginning January 1st. **I also understand that vacation leave is at the option and convenience of the Civil Grand Jury.** I further understand that I will be required to be present for the impanelment proceeding in December, and for the organization of the Civil Grand Jury and its various working committees during the entire month of January. If I am unable to be present at the impanelment proceeding and for the balance of January, I understand that I may be replaced by an alternate Grand Juror.

I declare under penalty of perjury that the statements on this questionnaire are true and correct. Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**Print name**\_\_\_\_\_  
**Signature**

In order to help us evaluate our recruitment program, please indicate how you learned about service on the San Bernardino County Civil Grand Jury:

Newspaper \_\_\_\_\_ TV/Radio Station \_\_\_\_\_ Organization \_\_\_\_\_ Website \_\_\_\_\_ Other \_\_\_\_\_

Referred By: \_\_\_\_\_

**Return your application materials by July 30th to:**

**SAN BERNARDINO COUNTY CIVIL GRAND JURY  
172 WEST THIRD STREET, SECOND FLOOR  
SAN BERNARDINO, CA 92415-0243**

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**(FOR OFFICIAL USE ONLY – DO NOT WRITE BELOW THIS LINE)**

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Interviewing Judge - Please complete the following information on your six (or more) selected applicants prior to returning to the Civil Grand Jury office:

This applicant is suitable, competent and qualified to serve as a Grand Juror under Sections 893 and 896 of the Penal Code. Possible nomination has been discussed with the nominee and availability for service has been determined. This candidate is qualified for service on the San Bernardino County Civil Grand Jury.

\_\_\_\_\_  
JUDGE (type or print name)\_\_\_\_\_  
JUDGE'S SIGNATURE

DISTRICT: \_\_\_\_\_ DATE: \_\_\_\_\_